



Newfane Central School District Board of Education

Newfane Board of Education Meeting Minutes

October 3, 2017

The October 3, 2017 meeting of the Newfane Board of Education was held in room 129 at the Early Childhood Center. The meeting was called to order by Board Vice President Licht at 6:07 pm.

CALL TO ORDER

J. Schmitt (6:08) , P. Kelahan, A. Kennedy, L. Licht, M. Lingle (6:25), J. Little, C. Wentland (6:37)
M. Baumann, B. Schuler, D. Ames, G. Noon, P. Young, D. Bedette

TRUSTEES PRESENT

ADMINISTRATION PRESENT

C. Hoffman, M. Murray, K. Krause, A. Young, E. Harrington, S. Lanighan

OTHERS PRESENT

The District Mission Statement was read by Trustee Kennedy

PLEDGE OF ALLEGIANCE and DISTRICT MISSION STATEMENT

Motion made by Trustee Little and seconded by Trustee Kennedy
RESOLVED, that the proposed agenda for October 3, 2017 be approved as amended.
Resolution Carried: 5 YES 0 NO

ESTABLISH ORDERS OF THE DAY Approved the agenda

Motion made by Trustee Licht and seconded by Trustee Little
MOVED, that the Board of Education resolve itself into the Audit Committee for the purpose of meeting with the district's Internal Auditor, Lumsden & McCormick, CPA.

AUDIT COMMITTEE

Resolution Carried: 5 YES 0 NO
Recessed at: 6:09 pm Reconvened at: 6:45 pm

Sara Dayton and Matthew Tower reviewed the initial year end 2017 audit findings with the Board of Education.

There were no public remarks or comments at this time.

Public remarks or comments

PRESENTATIONS

There were no presentations at this meeting

PRESIDENT REPORT

President Schmitt did not have a report at this time.

SUPERINTENDENT REPORT

Mr. Baumann introduced A. Young and E. Harrington, Senior Class representatives. They provided a presentation on "Spirit Week" and Homecoming. The events were very successful.

COMMITTEE REPORT

Mr. Baumann informed the board that the Administrative Team will be giving notice of committee assignments soon.

Mr. Schmitt would like the district to have a combined calendar with all activities.

REPORTS

NEWFANE TEACHER'S ASSOCIATION REPRESENTATIVE

C. Gretz represented the NTA, he invited the board to attend the STEAM Day planned at the Elementary School.

The Routine Order of Business was voted on by unanimous consent to be listed separately in the minutes.

Motion made by Trustee Licht and seconded by Trustee Little
RESOLVED, that the minutes of the August 15, 2017, September 5, 2017, and September 19, 2017 meetings of the Board of Education be and are approved.
Resolution Carried: 7YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Treasurer's Monthly Reports for the period of June 2017.
Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Quarterly Student Activity Funds Report for the period of July 2016 through June 2017.

SCHOOL	PERIOD	ENDING BALANCE
Newfane Elementary School	07/01/16 – 6/30/17	\$ 5,111.35
Newfane Middle School	07/01/16 – 6/30/17	\$ 10,440.01
Newfane High School	07/01/16 – 6/30/17	<u>\$ 45,984.39</u>
		\$ 61,535.75

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the School Lunch Profit and Loss Statement for the period ending June 2017.
Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the following Warrant Reports for the period ending June 2017 and July 2017.
Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little
RESOLVED, that the Board of Education, upon reviewing the recommendation of the Committee on Special Education and the Committee on Preschool Special Education will arrange for the appropriate special education programs and services to be provided for meetings held as listed in Enclosure 2017.10.03.9F.
Resolution Carried: 7 YES 0 NO

The Personnel Order of Business was voted on by unanimous consent to be listed separately in the minutes (resolutions A-D)

Motion made by Trustee Licht and seconded by Trustee Little
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept, the resignation of Joshua Gmerek, from his position of Fitness Room Supervisor, effective August 11, 2017, at the close of business.
Resolution Carried: 7 YES 0 NO

ROUTINE ORDER OF BUSINESS

Approved minutes
Enclosure 2017.10.03.9A

Accepted and filed the
Treasurer's Monthly Report
Enclosure 2017.10.03.9B

Accepted and filed the
Quarterly Student Activity
reports
Enclosure 2017.10.03.9C

Approved the school lunch
profit and loss statement
Enclosure 2017.10.03.9D

Accepted and filed the
Warrants
Enclosure 2017.10.03.9E

Approved classification and
placement of students
Enclosure 2017.10.03.9F

PERSONNEL ORDER OF BUSINESS

Accepted a resignation,
J. Gmerek
Enclosure 2017.10.03.10A

Motion made by Trustee Licht and seconded by Trustee Little
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education grant Lisa Stack, School Counselor, an unpaid leave of absence from October 26, 2017 through January 2, 2018.
Resolution Carried: 7 YES 0 NO

Approved an unpaid leave,
L. Stack
Enclosure 2017.10.03.10B

Motion made by Trustee Licht and seconded by Trustee Little
RESOLVED, upon the recommendation of the Superintendent of Schools, that the following persons be and are appointed as substitute employees as named in the substitute job titles, effective September 20, 2017:

Approved substitute
employees
Enclosure 2017.10.03.10C

<u>Name</u>	<u>Substitute Job Title</u>
Joseph Cocco	Laborer
Diana Petrizzo	Nurse
Abbie Huntington	Food Service Worker

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little
RESOLVED, , upon the recommendation of the Superintendent of Schools, that the following extracurricular club and organization operate for the 2017-18 school year and that the following advisor be and is appointed according to provisions of Appendix C, Co-Curricular Stipends, of the Newfane Teacher's Association Collective Bargaining Agreement.

Approved an extracurricular
advisor,
A. Damon
Enclosure 2017.10.03.10D

<u>Activity</u>	<u>Advisor</u>	<u>Percent</u>	<u>Step</u>
Lego Robotics	Alexis Damon	2.2%	1

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kennedy
RESOLVED, upon the recommendation of the Superintendent of Schools, that Michael Marrs, residing in Niagara Falls, New York, having NYS Permanent Certification in Carpentry and Technology Education be and is appointed as a 1.0 FTE Technology Teacher, in the Technology tenure area, pro-rated at step 4, Masters, effective September 18, 2017, with a four year probationary period from September 18, 2017 through September 17, 2021, contingent on meeting the eligibility criteria set forth by state law, 8 NYCRR Section 30-1.3.
Resolution Carried: 7 YES 0 NO

Appointed a Technology
Teacher,
M. Marrs
Enclosure 2017.10.03.10E

Motion made by Trustee Licht and seconded by Trustee Kennedy
RESOLVED, upon the recommendation of the Superintendent of Schools, that Ryan Suitor, residing in Youngstown, New York, be and is approved to work as a Long Term Substitute School Counselor in the District, effective October 2, 2017 through December 22, 2017.
Resolution Carried: 7 YES 0 NO

Approved a long term
substitute, Counseling ,
R. Suitor
Enclosure 2017.10.03.10F

OLD ORDER OF BUSINESS

Motion made by Trustee Licht and seconded by Trustee Kelahan
RESOLVED, that the following resolution adopted on September 5, 2017 be rescinded as per an agreed MOA:
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education grant Linea Westphal, Elementary Teacher, a non-paid leave of absence from September 14, 2017 through October 25, 2017.
Resolution Carried: 7 YES 0 NO

Rescinded a previously
adopted resolution, unpaid
leave, L. Westphal
Enclosure 2017.10.03.11A

The New Order of Business was voted on by unanimous consent to be listed separately in the minutes

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, that approximately eighty (80) to one hundred (100) Eighth Grade students be and are authorized to travel to Gettysburg, Pennsylvania; Baltimore, Maryland and Washington, D.C. during the period of April 20, 2018 to April 23, 2018.

FURTHER RESOLVED, that all personal expenses will be covered by individual participants or chaperones.

FURTHER RESOLVED, that sufficient faculty, chaperones, and parents are in attendance to provide a ten to one (10:1) supervision ratio.

FURTHER RESOLVED, that two (2) weeks prior to the scheduled trip, Mr. Adams will possess a full and complete itinerary, student list, chaperone list and related details.

FURTHER RESOLVED, that a field trip request form be completed and the standard release forms be executed for each student and chaperone in attendance and that same be delivered to the Principal prior to departure.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, that the Superintendent of Schools, or his designee, be and is authorized to determine residency of students and act on behalf of the Newfane Central School District with respect to residency of students and the enrollment of students relative to residency and the Superintendent of Schools shall have the standing authority to delegate such responsibility to the Business Administrator.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, upon the recommendation of the Superintendent of Schools, that Energy Coop of America being the lowest responsible bidder, as analyzed by Energy Enterprises, Inc., be and is awarded a contract to supply electric consumption to the Newfane Central School District for one year, from November, 2017 to October, 2018, based upon the current price as established by the New York Independent System Operator/Locational Based Marginal Price Day Ahead Market price plus the Index Based Adder Option basis rate of SC1(service class 1) at \$0.00900, SC2D (service class 2) at \$0.00900 and SC3 (service class 3) at \$0.00900.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVE, upon the recommendation of the Superintendent of Schools, that all bids received February 24, 2016 to install 2 exterior storefront doors at the Newfane Early Childhood Center are rejected.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, upon the recommendation of the Superintendent of Schools, that Phillip Quinn, High School Music Teacher and Noah Thornton, High School Student, be approve to attend the New York State School Music Association Annual Winter Conference, in Rochester, New York, from November 30 to December 3, 2017, and also are approved the associated expenses as per enclosure 2017.10.03.12E.

Resolution Carried: 7 YES 0 NO

NEW ORDER OF BUSINESS

Authorized a field trip,
Middle School.
Enclosure 2017.10.03.12A

Authorized a designee for
determining residency of
students
Enclosure 2017.10.03.12B

Awarded a bid, electric
Enclosure 2017.10.03.12C

Rejected a bid, Headstart
Enclosure 2017.10.03.12D

Approved a conference,
student vocal
Enclosure 2017.10.03.12E

Motion made by Trustee Licht and seconded by Trustee Little
 RESOLVED, that the Newfane Boys and Girls Varsity Cross Country Teams be and are authorized to travel and participate in the Section VI Cross Country Sectionals in Bemus Point, New York, November 3, 2017, traveling November 2, 2017 and November 3, 2017 according to the following conditions:
 RESOLVED, all students will travel with and be chaperoned by coaches.
 RESOLVED, that prior to the scheduled trip, the coach will provide to the High School Principal a full and complete itinerary, player list, chaperone list, and related details.
 RESOLVED, that a field trip request form be completed and the standard release forms be executed for each player and coach in attendance and that same be delivered to the Principal prior to departure.
 RESOLVED, upon the recommendation of the Superintendent of Schools, the Board approves the payment of transportation and substitutes.
 Resolution Carried: 7 YES 0 NO

Approved the boys and girls
 varsity cross country teams
 participation in the Section
 VI Cross Country
 Sectionals
 Enclosure 2017.10.03.12F

Motion made by Trustee Licht and seconded by Trustee Little
 RESOLVED, upon the recommendation of the Superintendent of Schools, that the items listed in Enclosure 2017.10.03.12G and appended to this resolution be and are declared excess property, and;
 FURTHER RESOLVED, that the Superintendent of Schools, or his designee, be and is authorized to dispose said items.
 Resolution Carried: 7 YES 0 NO

Declared excess property
 Enclosure 2017.10.03.12G

Motion made by Trustee Licht and seconded by Trustee Little
 RESOLVED, upon the recommendation of the Superintendent of Schools, that the district policies annexed to this resolution and listed as enclosure 2017.10.03.12H., receive both first both first and second/final reading:

A resolution to approve
 Policy Changes
 Enclosure 2017.10.03.12H

Number	Title
7110	Comprehensive Student Attendance
7121	Diagnostic Screening of Students
7130	Entitlement to Attend – Age & Residency
7131	Education of Homeless Children and Youth
7140	School Census
7210	New Title. Student Evaluation, Promotion and Placement
7220	Graduation Requirement/Early Graduation/Accelerated Programs
7222	Credential Options for Students with Disabilities
7241	Student Directory Information
7242	Military Recruiters' Access to Secondary School Students & Information on Students
7260	Designation of Person in Parental Relation
NEW	
7243	Student Data Breaches
7270	Rights of Non-Custodial Parents

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little
 RESOLVED, that approximately seventy five (75) Newfane high school music students be and are authorized to travel to and perform in New York City, New York April 12 through April 14, 2018 according to the following conditions:
 RESOLVED, that all personal expenses will be covered by individual participants or chaperones, and;

Approved a field trip, High
 School Musical
 Enclosure 2017.10.03.12I

RESOLVED, that sufficient faculty, and chaperones are in attendance to provide a ten to one (10:1) supervision ratio and;

RESOLVED, that two (2) weeks prior to the scheduled trip, Daniel Bedette will be provided a complete itinerary, student list, chaperone list and related details and;

RESOLVED, that a field trip request form be completed and the standard release forms be executed for each student and chaperone in attendance and that same be delivered to the Principal prior to departure and;

RESOLVED, that the district will pay for substitute teachers.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, that the following, being determined, with the consultation of Cannon Design, to be the lowest responsible bidder, be awarded the following as part of the elementary school pool upgrade and improvement capital project:

Patterson – Stevens, Inc. \$99,500.00 base bid, and;

FURTHER RESOLVED, that the Superintendent of Schools is permitted to authorize change orders not to exceed \$10,000 after the approval of the district architect Cannon Design.

Resolution Carried: 7 YES 0 NO

Awarded a construction contract, pool upgrade
Enclosure 2017.10.03.12J

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education adopt the Professional Development Plan, as outlined in enclosure 2017.10.03.12K.

Resolution Carried: 7 YES 0 NO

Adopted the professional development plan
Enclosure 2017.10.03.12K

Public remarks and comments by:

M. Murray and K. Krause, these parents expressed their strong support for the addition of Unified Bowling.

C. Ames offered PTSA membership forms and also shared the scheduled PTSA Movie Night.

**CONCLUDING
ORDERS OF BUSINESS**
Public remarks or
comments

Motion made by Trustee Licht and seconded by Trustee Little

MOVED, that the Board of Education enter into executive session for the purpose of discussing the CSEA Grievance.

Resolution Carried: 7 YES 0 NO

Recessed at: 7:27 pm Reconvened at: 8:08 pm

Executive Session

This time was used for trustees to share information without action.

Anything for the “good of the order”

- Food Service
- Elementary School

Presentations for Next Meeting

Motion made by Trustee Little and seconded by Trustee Kennedy

MOVED, that the Board of Education adjourn the meeting.

Resolution Carried: 7 YES 0 NO

Meeting adjourned at: 8:08 pmpm

ADJOURNMENT

Respectfully submitted,

Bernadette Seymour
District Clerk